



G l o s s a r y a n d A c r o n y m s

GLOSSARY OF GENERAL TERMS

Administered Outputs (also known as Administered Items)	All those resources administered by the department on behalf of the Australian Government. They may include transfer payments to the states and territories, grants and other benefits that contribute to achieving the Australian Government's specified outcome.
Departmental Outputs	Those assets, liabilities, revenues and expenses controlled by the department and used to provide its goods and services, and therefore outputs to the Australian Government. The department has five standard definitions for its Departmental Outputs (refer below).
Departmental Output (Administration)	Implementing, managing and regulating the department's programmes including communicating information relating to the Portfolio, its objectives and programmes to client groups and other stakeholders. These outputs include contract and tender administration and management of funding.
Departmental Output (Policy Advising)	The provision of a policy advice capacity or service to Ministers, National Committees and other relevant clients.
Departmental Output (Ministerial and Parliamentary Services)	The services provided to the Ministers and Parliament. These are the outputs produced to meet accountability requirements for Parliament and the Australian public.
Departmental Output (Research, Analysis and Evaluation)	Undertaken to develop policy and measure the effectiveness of policy against stated outcomes. DEST's <i>Triennial Research Plan</i> identifies the research work of the department within the context of the Government's overall strategic and operational priorities. The <i>Triennial Research Plan</i> is a rolling plan reviewed annually.
Departmental Output (Service Delivery)	The direct delivery of services to external parties, in particular the delivery of the department's programmes to the community by Centrelink and the services provided by the National Science and Technology Centre (Questacon).
Effectiveness Indicators	Measures that indicate how effective the Australian Government is in achieving its Outcomes.
EFTSU	The acronym stands for Equivalent Full-Time Student Units. It is a way of quantifying numbers of student places, given that many students study part-time. One EFTSU represents a standard annual full-time workload.

Outputs	The policy, service or goods produced by the department to achieve its Outcomes.
Output Group	A group of like Outputs – used to simplify reporting purposes.
Purchaser/provider	The purchaser/provider model of service delivery is becoming more common. Broadly defined, it involves two separate agents. The first is the purchaser who decides what will be produced. The second is the ultimate provider who delivers the agreed outputs. Purchaser/provider type arrangements stand in contrast to the more traditional modes of direct service delivery in the Public Service.
Performance Indicators	Measures that indicate key features of the department's performance in producing its Outputs.
Resources	The term Resources is normally used to describe funds. There are tables in this Annual Report that show the resources invested in each of the department's three Outcomes. That is, they show the funds supplied and expended to achieve each of the outcomes. The term Human Resources refers to the department's staff.
Outcome	The long term impact sought or expected by the Government in a given policy arena.
Strategic Priority	Equivalent to an intermediate outcome, or medium term goal over the next 3-5 years, towards achieving an Outcome.

GLOSSARY OF FINANCIAL TERMS

Act of Grace payments	Section 33(1) of the <i>Financial Management and Accountability Act 1997</i> provides that, in special circumstances, the Commonwealth may pay an amount to a person notwithstanding that the Commonwealth is authorised by law or required to meet a legal liability.
The Advance to the Finance Minister (AFM)	Is a provision authorised by the annual Appropriation Acts and made available to the Finance Minister as a central contingency fund to provide urgent funding to agencies through the year.
Annual Appropriations	Acts that appropriate moneys for expenditure in relation to the Australian Government's activities during the financial year.
Appropriation Act (No. 1)	An Act to appropriate moneys from the Consolidated Revenue Fund for the ordinary annual services of the Australian Government.

Appropriation Act (No. 2)	An Act to appropriate moneys from the Consolidated Revenue Fund for other than ordinary annual services. Under arrangements between the two Houses of Parliament this Act includes appropriations in respect of new policies (apart from those funded under Special Appropriations), capital works and services, plant and equipment and payments to the states and the Northern Territory.
Appropriation Acts (Nos 3 and 4)	Where an amount provided in an Appropriation Act (No. 1 or 2) is insufficient to meet approved obligations falling due in a financial year, additional appropriation may be provided in a further Appropriation Act (No. 3 or No. 4). Appropriations may also be provided in these Acts for new expenditure proposals.
Benefit payments	Financial assistance paid directly to an individual, or on behalf of an individual, who meets the prescribed eligibility criteria for departmental programmes. The payments are non-reciprocal and assist the individual to obtain education or training. These payments are not subject to formal acquittal requirements but are subject to special arrangements, the terms and conditions of which are discussed in the relevant programme guidelines.
Cash flows from financing activities	Refers to activities which relate to changing the size and composition of the financial structure of the entity, including equity and borrowing not falling within the definition of cash.
Cash flows from investing activities	Refers to activities which relate to the acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets and investments such as securities not falling within the definition of cash.
Cash flows from operating activities	Refers to expenditures that are classified as operating transactions rather than outlays because they are considered to relate to the departmental funding via the granting of appropriations and Section 31 receipts. The outflows relate to departmental employee and administrative expenses.
Expenses	Consumption or losses of service potential or future economic benefits in the form of reduction in assets or increases in liabilities of the entity, other than those relating to distribution to owners that result in a decrease in equity.

Financial Management and Accountability (FMA) Act 1997

The principal legislation governing the proper use and management of public money, public property and other Commonwealth resources. FMA Regulations and FMA Orders are made pursuant to the Act.

Grants

Financial assistance paid to another government or organisation subject to certain conditions: it is non-reciprocal in nature; terms and conditions are set out in an agreement, correspondence or in legislation; assistance must be acquitted at the expiration of the agreement or at prescribed periods. Examples include payments under the *States Grants (Primary and Secondary Education) Assistance Act*, and the *Higher Education Support Act*.

Official Public Account (OPA)

The main bank account of the Commonwealth.

Revenues

Revenues (in accrual accounting and reporting contexts) are inflows or other enhancements; or savings in outflows of service potential; or future economic benefits in the form of increases in assets; or reductions in liabilities of the entity other than those relating to contributions by owners that result in an increase in equity during the reporting period.

Special (Standing) Appropriation

Monies appropriated by a specific Act of Parliament for a specific purpose (for example, grants to states for schools). They may or may not be for a specific amount of money or particular period of time. Special Appropriations do not require annual spending authorisation by the Parliament because they do not lapse at the end of each financial year. A distinction is sometimes made between Standing and Special Appropriations (although for the purposes of these financial statements both are comprehended by the term 'Special Appropriation'). Standing Appropriations refer to an open-ended appropriation of the Consolidated Revenue Fund by the enabling Act of a legislatively-based programme; the amount appropriated will depend on the demand for payments by claimants satisfying programme eligibility criteria specified in the legislation. Special Appropriations can be regarded as somewhere between Standing and Annual Appropriations; where a specified amount is provided, it is included in a separate Bill authorising the particular programme and can be specified for any number of years.

Subsidies

Financial assistance paid to an organisation to reduce the cost to that organisation of providing employment and training opportunities.

ACRONYMS AND ABBREVIATIONS

Use of acronyms and abbreviations has been kept to a minimum in the Annual Report. However, the following are in common use in the department.

AAMT	Australian Association of Mathematics Teachers
AAT Act	Administrative Appeals Tribunal Act 1975
AATB	Anglo-Australian Telescope Board
ABS	Australian Bureau of Statistics
ABSTUDY	Aboriginal Study Assistance Scheme
AEI	Australian Education International
AEs	Additional Estimates
AEIFRSs	Australian Equivalents to International Financial Reporting Standards
AFUET	Australia's Future Using Education Technology
AGIMO	Australian Government Information Management Office
AGQTP	Australian Government Quality Teacher Programme
AIATSIS	Australian Institute of Aboriginal and Torres Strait Islander Studies
AICTEC	Australian Information and Communications Technology in Education Committee
AIMS	Australian Institute of Marine Science
ANAO	Australian National Audit Office
ANICA	Australian Network of Industry Careers Advisers
ANR	Annual National Report on Schooling in Australia
ANSTO	Australian Nuclear Science and Technology Organisation
ANTA	Australian National Training Authority
ANU	Australian National University
APAC	Australian Partnership for Advanced Computing
APAPDC	Australian Principal's Associations Professional Development Council
APEC	Asia-Pacific Economic Cooperation
APS	Australian Public Service
AQF	Australian Qualifications Framework
AQTF	Australian Quality Training Framework
ARC	Australian Research Council
AREN	Australian Research and Education Network
ASISTM	Australian Schools Innovations in Science, Technology and Mathematics
ATCs	Australian Technical Colleges
ATTC	Australian Teaching English to Speakers of Other Languages (TESOL) Training Centre
ATO	Australian Taxation Office
AUQA	Australian Universities Quality Agency
AWT	Australians Working Together
BELS	Boys' Education Lighthouse Schools
BIHECC	Business, Industry and Higher Education Collaboration Council

BITES	Basic IT Enabling Skills for Older Workers
BOTPLS	Bridging for Overseas Trained Professionals Loan Scheme
CAT	Career and Transition
CEP	Country Education Profile
CERI	Centre for Education Research and Innovation
CGS	Commonwealth Grant Scheme
CHESSN	Commonwealth Higher Education Student Support Number
CIT	Canberra Institute of Technology
ClubDEST	The Department of Education, Science and Training social club
COAG	Council of Australian Governments
COALAR	Council on Australian Latin American Relations
CreST	CSIRO Creativity in Science and Technology Awards
CRC	Cooperative Research Centres
CRICOS	Commonwealth Register of Institutions and Courses for Overseas Students
CSIRO	Commonwealth Scientific and Industrial Research Organisation
CWP	Community Working Party
DCITA	Department of Communications, Information Technology and the Arts
DDA	Disability Discrimination Act 1992
DEST	Department of Education, Science and Training
DiREct	DEST information and records tracking system
DVD	Digital Video Disk
EAG	Expert Advisory Group for the development of the Research Quality Framework
EdNA	Education Network Australia
ECEF	Enterprise and Career Education Foundation
EMS	Environmental Management System
ESOS	Education Services for Overseas Students
ESOS Act	Educational Services for Overseas Students Act
FOI	Freedom of Information
FOLP	Framework for Open Learning Programme
FMOs	Finance Minister's Orders
GATS	General Agreement on Trades and Services
GDP	Gross Domestic Product
GST	Goods and services Tax
HEEP	Higher Education Equity Programme
HECS	Higher Education Contribution Scheme
HEIMS	Higher Education Information Management System
HELP	Higher Education Loan Programme
IAF	Institution Assessment Framework
ICCs	Indigenous Coordination Centres
ICT	Information and Communication Technology

IDP	IDP Education Australia
IEA	International education Australia
IEDA	Indigenous Education Direct Assistance
IEN	International Education Network
IEP	Indigenous Education Programme
IESIP	Indigenous Education Strategic Initiatives Programme
IHEAC	Indigenous Higher Education Advisory Council
INES	Indicators of Education Systems
JISC	United Kingdom's Joint Information Systems Committee
JPP	Jobs Pathway Programme
LCP	Local Community Partnerships
LIFT	Leadership Imperative for Tomorrow
LLNP	Language, Literacy and Numeracy Programme
LNSLN	Literacy, Numeracy and Special Learning Needs Programme
LSAY	Longitudinal Survey of Australian Youth
MAC	Management Advisory Committee
MoR	Manager one Removed programme
MCEETYA	Ministerial Council for Education, Employment, Training and Youth Affairs
MINCO	ANTA Ministerial Council
MNRFs	Major National Research Facilities
NAAP	New Apprenticeships Access Programme
NAIDOC	National Aboriginal Islander and Observance Committee
NCRIS	National Collaborative Research Infrastructure Strategy
NCVER	National Centre for Vocational Education Research
NIQTSL	National Institute for Quality Teaching and School Leadership
NOOSR	National Office of Overseas Skills Recognition
NQC	National Quality Council
NSDES	National School Drug Education Strategy
NSSS	National Skills Shortages Strategy
NTQC	National Training Quality Council
NYCTAG	National Youth Careers and Transitions Advisory Group
OECD	Organisation for Economic Cooperation and Development
OIPC	Office of Indigenous Policy Coordination
OLDPS	Open Learning Deferred Payment Scheme
PAC	AEI Promotions Advisory Committee
PAYG	Pay As You Go
PELS	Postgraduate Education Loan Scheme
PFRAs	Publicly Funded Research Agencies
PISA	Program for International Student Assessment
PMSEIC	Prime Minister's Science, Engineering and Innovation Council
POEM	Partnership Outreach Education Model

PRISMS	Provider Registration and International Students Management System
Q-CSI	Questacon Crime Scene Investigation
Q2U	Questacon to you
RQF	Research Quality Framework
RRTMRs	Research and Research Training Management Reports
RTO	Registered Training Organisations
SAPfihre	SAP finance and human resources
SCOPE	Science Connections Programme
SES	Senior Executive Service
SES	Socioeconomic status
SII	Systemic Infrastructure Initiative
SLE	Student Learning Entitlement
SME	Small and Medium Enterprises
SRA	Shared Responsibility Agreement
SWL	Structured Workplace Learning
TAFE	Technical and Further Education
TSAEP	Australian Association of Mathematics Teachers (AAMT) Teaching Standards Assessment Evaluation Project
TESOL	Teaching English to Speakers of Other Languages
TIMSS	Trends in International Mathematics and Science Study
TYIMS	DEST's Training and Youth Internet Management System
UNESCO	United Nations Educational, Scientific and Cultural Organization
VEGAS	Vocational and Education Guidance for Aboriginals Scheme
VET	Vocational education and training
VTE	Vocational and technical education
WELL	Workplace English Language and Literacy Programme
WTO	World Trade Organization