

making
our future
work



choosing a job

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If you are thinking of getting a job, think about what you are good at and about what you would like to do for the next few years.



Once you have thought about it go out and find all the information you can on the sort of jobs that have something to do with what you are good at.

For example if you like sport try to find out if there are any jobs in sport that you would like to do. Something like sports medicine, coaching, greenkeeper, selling stuff at games or even being a sports commentator. There are many jobs that have to do with sport.

next

Once you have found the job you would like, you have to know what education or training you need to do that job.

This set of pamphlets has been produced to help you with

- finding a job
- writing a letter
- applying for a job
- writing a résumé
- going for interviews



When and if you visit a Centrelink office ask one of the people there if you can look at a copy of the *Job Guide*.

The *Job Guide* has lots of information about jobs and the education and training you need to get those jobs.

where to find the information

More detailed career information can be found at Centrelink offices (ph: 13 2490 for location details). Information available might include:

- folders of job information
- university, TAFE and private provider handbooks
- course information
- community project information
- industry information

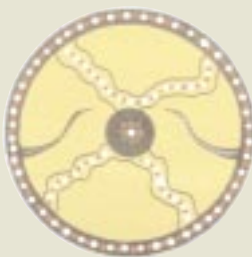


Most Centrelink centres have Indigenous Services Officers. Why not drop in and have a talk to one, or call 13 1021 to make an appointment.

rural youth information service (RYIS)

The RYIS gives information and advice on jobs, education and training for young people in remote areas. For more information about this service contact your local Centrelink office or local council.





COVER ART by Canberra-based Aboriginal artist, John (Johnno) Johnson. This picture shows that there are many directions that can be taken to follow a career.