

making
our future
work



job info

OCCUPATIONAL INFORMATION

job info



Each year, the Department of Education, Training and Youth Affairs puts out different publications to help long term unemployed, school leavers and people who want to go back to work.

This pamphlet is one of the ten *'Making Our Future Work'* series.

Others in the series are:

- **Where to now?**
- **Writing an easy résumé**
- **An easy job application**
- **Going for a job**
- **Skills for a job**
- **Looking for work**
- **Choosing a job**
- **Parents can help**
- **Work words**

Here is a list of other publications that may help you to find a job.

parents help with careers



This booklet has been produced to help parents help their children make career decisions and look for work.

job search – starting out



This booklet is for young people looking for their first job or seeking to change jobs. It gives you ideas on how to get a job.




job search for adults

This booklet gives adults some help if they are looking for a job, returning to the workforce, or just wanting to change jobs.

I can do that too

We all have skills. For most of us, the problem is that we don't recognise them. This booklet helps you to recognise the skills you do have.



job guide


Describes the jobs there are and the education and training for them.



do you enjoy or are you good at...? (bullseye posters)

These posters show what jobs there are and what education level you need to go for them.

These publications are available at Centrelink offices.





For more information on jobs contact your local Centrelink office (ph: 13 2490 for location details) or Rural Youth Information Service (RYIS) – Centrelink or your local council can give you details. They have a range of information to help you find the right job for you.

Most Centrelink centres have Indigenous Services Officers. Why not drop in and have a talk to one, or call 13 1021 to make an appointment.



COVER ART by Canberra-based Aboriginal artist, John (Johnno) Johnson. This picture depicts how information from many places comes together to help you make decisions.